

REFER A FRIEND TO DUKE AND EARN UP TO \$5,000

EMPLOYEE REFERRAL FORM

Help build our winning team by referring an experienced Registered Nurse or experienced Allied Health Staff (RT or Cardiac Sonographer) to work in the Duke University Health System.

You must be an eligible Duke employee; the referral form must be received by the Duke Health Recruitment Team prior to the candidate's hire date; the referred clinical staff must have the required work experience in the role for which the candidate is hired; and the referred candidate must be employed in one of our three (3) acute-care hospitals, Duke Primary Care Network, Duke PRMO, Duke HomeCare or Hospice, or Duke Population Health Management.

- Experienced Registered Nurses - \$5,000**
(2 years of experience)
- Respiratory Therapist* - \$5,000**
- Cardiac Sonographer** - \$5,000**

REFERRING EMPLOYEE MUST COMPLETE THIS SECTION: BEFORE AN OFFER IS EXTENDED

Name (please print)		
Date (This form is valid for 1 year)		
Duke Unique ID		
Signature		
Department		
Entity	<input type="checkbox"/> DUH <input type="checkbox"/> DRH <input type="checkbox"/> DRAH <input type="checkbox"/> DHCH <input type="checkbox"/> Case Management <input type="checkbox"/> PRMO <input type="checkbox"/> DPC <input type="checkbox"/> OR- RN DUHS <input type="checkbox"/> Float Pool <input type="checkbox"/> Other___	
Are you?	<input type="checkbox"/> Monthly Employee <input type="checkbox"/> Bi-weekly Employee	
Work Phone		
Home Phone		
Why did you refer this candidate to Duke Health?		
Name of referred experienced RN & relationship	Full Name:	Phone Number:
	Email Address:	Relationship:

FOR DUKE HEALTH RECRUITMENT TEAM ONLY

Date received by Duke Health recruitment office	
Eligible for payment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, why?	
Offer date	
Hire date	
Hiring entity	
Department	
Position title	
Eligible position?	<input type="checkbox"/> at least 2 years work experience <input type="checkbox"/> at least .75 FTE/30 hours per week
Position at acute care facility?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Successfully completed 90-day probation	1st Payment
Completed 12 months continuous employment	2nd Payment

Duke Nursing Recruitment email to referanurse@dm.duke.edu

*Qualifying job codes: 4140, 4250, 4251 & 5180

**Qualifying job code: 4587

