



REFER A NURSE TO DUKE AND EARN \$2,500

EMPLOYEE REFERRAL FORM

Help build our winning team by referring an experienced Registered Nurse to work in the Duke University Health System

You must be an eligible Duke employee;

The referral form must be received by Nurse Recruitment prior to the candidate's hire date;

The referred RN must have at least two completed years of experience in the role for which he/she is hired; and

The referred RN must be employed in an acute care facility or Duke Home Care and Hospice and work at least a .75 FTE (30 hours/week).

Referring employee must complete this section:

Name	
Date <i>(This form is valid for 1 year)</i>	
Duke Unique ID	
Signature	
Department	
Entity	<input type="checkbox"/> DUH <input type="checkbox"/> DRH <input type="checkbox"/> DRAH <input type="checkbox"/> DHCH <input type="checkbox"/> Other _____
Are you?	<input type="checkbox"/> Monthly Employee <input type="checkbox"/> Biweekly Employee
Work Phone	
Home Phone	
Why did you refer this candidate to Duke Health?	
Name of referred experienced RN & relationship	

FOR NURSE RECRUITMENT USE ONLY:

Date Received by NR	
Eligible For Payment?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If No, Why?	
Offer Date	
Hire Date	
Hiring Entity	
Position at acute care facility ?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Successfully completed 90-day probation	1st Payment
Completed 12 months continuous employment	2nd Payment

Please fax completed form to Duke Nurse Recruitment:

Duke University Hospital

919-681-7397

Duke Health Raleigh Hospital

919-954-3953

Durham Regional Hospital

919-470-7376

Duke Home Care and Hospice

919-471-5493